Guide for Web Profile Submissions:
Administrative Faculty & Members of the Faculty

A. Text and image submission guidelines.
B. Layout of information on web.
C. Sample profile.

A. Please submit the following information for your web profile:

- Full name with credentials.
- Abstract. Brief summary of bio; 20-50 words.
- Power Campus ID. This will be utilized to link you to the online course catalog.
- Education/Degree information. Please include school, program, and graduation year for each degree you earned.
- Biography, 150-300 words.
- Status. Any relationship to the BAC in addition to Faculty Status. For example, Alumni.
- Professional Organizations. Such as AIA, Assoc. AIA, etc., if you are currently a member.
- Website. This is your professional website.
- Departments. Of which you are a member of the Faculty.
- Courses. A list of courses you teach. Please include course code and title; each will link to the course catalog.
- Firm Affiliation. Firm name and website.
- Contact Information. E-mail address, if you would like to include this.
- Image. Of yourself at least 72dpi or 400 pixels. Please include the name of the photographer for a photo credit.

B. Template: This is how the information will layout on the site.
C. Sample Profile: http://the-bac.edu/experience-the-bac/people/michael-wolfson

Michael Wolfson serves on the board of the MetroWest Collaborative Developers, an affordable housing developer. He has chaired renovation committees, and serves on the planning and development committee of WATCH CDC. He brings his expertise in community development and housing to the forefront of all his work. His architectural projects include Armory Residences, a 64-unit, 3-story building community, and the Education Center for the First Church in Roxbury, a historically sensitive addition to the oldest-standing church in Boston. Mike is a trained facilitator who brings an architectural sensibility to engaging people in community process.

Mike is the director of the Distance M. Arch thesis, and has spent 15 years teaching studios part-time while working as a practicing professional.