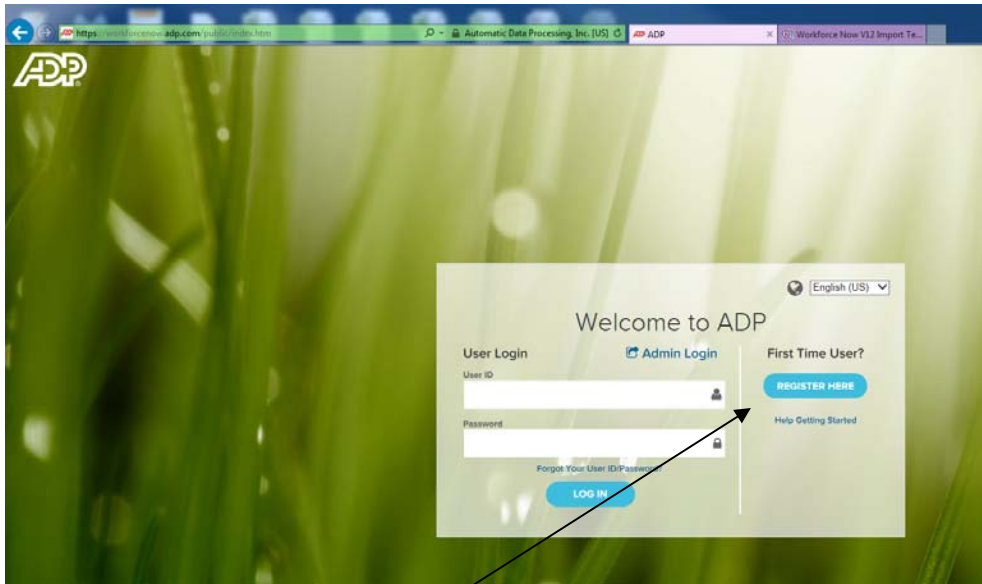


New Employee ADP Registration

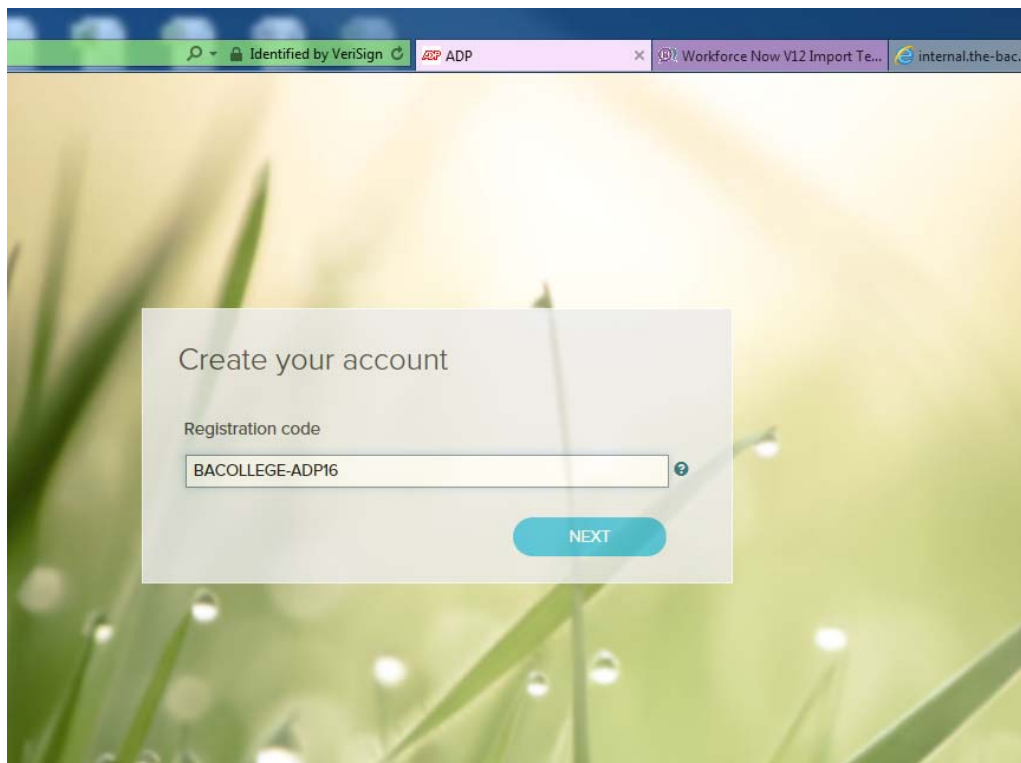
Before starting make certain you have:

- a) Your associate id AKA your ADP file number which HR or Payroll could provide
- b) Your social security number

- 1) Use this link: <https://workforcenow.adp.com/public/index.htm>




- 2) Select the Blue "Register Here" button under First Time User



- 3) Enter "BACOLLEGE-ADP16" like above

- 4) Fill out the below form remembering you need to get an Associate ID number from HR. You also need to complete the Google reCAPTCHA challenge.



Identify yourself 

First name*


Last name*

Associate ID*

SSN, EIN, or ITIN*

Birth month, day, and year*

Month Day Year

I'm not a robot 
reCAPTCHA
[Privacy - Terms](#)

Follow the instructions on the remaining pages and you will get a notification that “Your registration for ADP services is complete!”