Verification of 2014 Income for Parent Tax Filers

Your 2015–2016 FAFSA was selected for a process called verification. Per Federal regulations, we must confirm and verify that information you provided is accurate. If differences found, your FAFSA information may need to be corrected. Parent whose information was reported on the FAFSA must complete and sign this verification form, attach any required documents, and submit the form to the Financial Aid Office. We may ask for additional information if we have reason to believe that the information on this document is inaccurate. Once completed and signed, return this form to the Student Aid Office via mail, fax, or email. Please note that emailed forms must be signed and dated before scanning.

Student’s Name: ____________________________  BAC ID #: __________________

Parent’s Name: ____________________________

Instructions: Complete this section if the parents filed or will file a 2014 Federal income tax return(s). The best way to verify income is by using the IRS Data Retrieval Tool (IRS DRT) that is part of FAFSA on the Web at FAFSA.gov. In most cases, no further document is needed to verify 2014 income information that was transferred into the student’s FAFSA using the IRS DRT if that information was not changed.

Check the box that applies:

☐ The parents have used the IRS DRT in FAFSA on the Web to transfer 2014 IRS income tax return information into the student’s FAFSA.

☐ The parents have not yet used the IRS DRT in FAFSA on the Web, but will use the tool to transfer 2014 IRS income tax return information into the student’s FAFSA once the 2014 IRS income tax return has been filed.

☐ The parents are unable or choose not to use the IRS DRT in FAFSA on the Web, and instead will provide the school a 2014 IRS Tax Return Transcript(s).

A 2014 IRS Tax Return Transcript may be obtained through the:

• Online Request - Go to www.irs.gov, under the Tools heading on the IRS homepage, click "Get Transcript of Your Tax Records." Click “Get Transcript ONLINE” or "Get Transcript by MAIL." Make sure to request the "IRS Tax Return Transcript" and NOT the "IRS Tax Account Transcript."

• Telephone Request - 1-800-908-9946

• Paper Request Form - IRS Form 4506-T-EZ or IRS Form 4506-T

If the parents filed separate 2014 IRS income tax returns, 2014 IRS Tax Return Transcripts must be provided for each.

Certification and Signature
Each person signing below certifies that all of the information reported is complete and correct. Parent whose information was reported on the FAFSA must sign and date.

Parent’s Signature ____________________________ Date ____________________________