EXPECTATIONS OF GATEWAY FACULTY_PROJECT CONSULTANTS
Practice Department, Boston Architectural College
Benjamin Peterson, Director of Practice Instruction and Student Services; benjamin.peterson@the-bac.edu

DESCRIPTION
Gateway consultants are instructors who come in to work with specific Gateway teams throughout the semester, and:

- bring a specific focus or expertise to the team
- supplement the instructor's teaching
- help students develop a discrete skill
- directly impact the quality and rigor of the team's deliverables for their client

EXPECTATIONS

[PRE-SEMESTER]
1. Interview with Director of Gateway Projects
   Discuss remuneration, expectations, etc.

[DURING THE SEMESTER]
2. Attend Faculty and Student Orientation
   Held on a Saturday, a week or two after the Open House, this meeting sets the stage for the rest of the semester. Teaching strategies, logistics, expectations, and group dynamics will all be covered, both with faculty and with students. Project assignments will be announced to students, and teams will hold their first meeting, which Consultant Faculty don’t need to attend. This meeting is absolutely required for all faculty.

3. Meet with 3 Gateway teams a total of three times per team [to be decided in conjunction with Director of Gateway], to help increase team's rigor in Consultant's area of expertise.
   These meetings will help establish what team’s needs are, and how Consultant can best serve the teams. Possibilities for these meetings include:
   - guided workshops or lessons on a specific topic [including assignments given to the team, with instructor’s input]
   - desk crits or crits of presentation, graphic materials, etc
   - participation in mock client presentations

4. Keep in regular contact with Director of Gateway on team progress.

5. Participate in Gateway Friday Forums
   As a presenter or facilitator.

6. [optional] Attend one Segment II Practice Progress Review each semester
7. [optional] Serve as reviewer on BAC studio review

[POST-SEMESTER]
8. Participate in end-of-semester debrief meeting with other consultants
   To help us evaluate what worked, what didn’t work, and how to continue to bring rigor and increased quality to student work.