

TRAVEL APPLICATION - PRACTICE HOURS

Students may petition for Practice Hours based on independent or extra-curricular travel experiences. Make an appointment with a Practice Department member **PRIOR** to travel. The Travel experience must demonstrate significant relevance to the student's design education and must be based in a location outside the student's "normal routine" (Boston and/or home are not acceptable locations). To receive hours, students must first propose a focus of study, supplemented by a travel itinerary that explicitly outlines how locations visited are intended to fulfill a student's directed research. Deliverables for a final submission, upon returning from travel, should be developed in accordance with a member of the Practice Department. Students must make a follow-up appointment with the Practice Department member **PRIOR** to reporting Practice Hours. **Students can only file ONCE for the Travel Practice Hours during their time at the BAC; if you have been awarded hours before, you are not eligible to petition for hours again.** Please return this form to Practice, 5th Floor, Suite 505, 320 Newbury Street, or to practice@the-bac.edu. Call (617) 585-0145 with any questions.

STUDENT INFORMATION	STUDENT NAME
STUDENT ID NUMBER	<input type="text"/>
<input type="text"/>	STUDENT EMAIL
STUDENT SIGNATURE	<input type="text"/>
<input type="text"/>	STUDENT PROGRAM <input type="text"/>

DOCUMENTS REQUIRED PRIOR TO TRAVEL / APPROVAL

1. ABSTRACT

In a written proposal, (between 100-250 words) a student must indicate the focus of study or investigation, the objectives of the proposed travel itinerary, and the specific ways in which the travel experience will contribute to the student's professional and academic development. The abstract should be written succinctly as explanation of how the proposed travel experience may answer a particular question or satisfy the investigation of a particular idea or ideas:

2. TRAVEL ITINERARY

Indicate the date(s), location(s), and purpose(s) of intended visits during the travel experience. Names, addresses, and contact information for proposed buildings, sites, people, and places are recommended, but not required.

3. LIST OF FINAL SUBMISSION DELIVERABLES

To be agreed upon in accordance with a Practice Department member. In addition to a Reflective Essay that synthesizes your findings, drawings, photography, film or other media may be considered as components of a final submission.

FOR OFFICE USE ONLY

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COMMENTS

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COMMENTS

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COMMENTS