

PRACTICE ASSESSMENT: SUPERVISOR ASSESSMENT FORM

BAC students are required to sit for periodic assessments, conducted by Practice Examiners, where they are assessed on their professional development and learning. They are asked to put together a portfolio and several reflective essays, and this work will help determine their progress through their degree program at the BAC. As such, the Practice Department relies on hearing feedback from students' supervisors on students' progress and learning on the job. Please fill this out and return to the student, who will bring it to their Practice Assessment meeting.

SUPERVISOR NAME	COMPANY
<input type="text"/>	<input type="text"/>
SUPERVISOR JOB TITLE	SUPERVISOR EMAIL
<input type="text"/>	<input type="text"/>
STUDENT NAME	STUDENT JOB TITLE
<input type="text"/>	<input type="text"/>

Describe the roles and responsibilities assumed by the student since you have been supervising him/her.

What achievements or milestones has the student reached this year?

What challenges and opportunities for growth do you see for this student in the coming year?

Please assess the student in the following areas, and provide any comments that would help the student and the Practice Department understand your rating.

[4 = outstanding/exemplary; 3 = proficient; 2 = needs remediation; 1 = unsatisfactory; N/A = no opportunity to observe]

DESIGN SKILLS

- evaluates and solves problems effectively
- accesses, learns, and applies theoretical and practical knowledge
- brings skills and methodologies from academic work into practice work

Select one.

COLLABORATION

- works effectively with others and manages conflict effectively
- helps motivate others to succeed
- understands and contributes to organization's goals
- respects diversity and diverse opinions

Select one.

Comments?

COMMUNICATION

- speaks and writes with clarity, confidence, and concision
- makes effective presentations
- exhibits good listening and questioning skills

Select one.

Comments?

TECHNICAL SKILLS

- is showing positive development with software skills
- understands the role different technologies play in design
- understands technologies related to the execution of design projects

Select one.

Comments?

PROFESSIONAL DEVELOPMENT

- assumes responsibility, sets goals, can multitask
- possesses honesty/integrity/personal ethics
- shows initiative/self-motivation and good time management
- is punctual, has good attitude
- is engaged in design culture

Select one.

Comments?