

FULL SCHOOL WITHDRAWAL

Students who wish to discontinue their active student status at the BAC must notify the Registrar in writing of their intent to withdraw from the BAC by submitting this form. Students who permanently withdraw from the BAC would need to apply for re-admittance into a program if they wish to enroll again.

Students should meet with their advisor prior to submitting this form. Withdrawals will be processed based on the date the form is received by the Registrar's Office and the student's transcript will be updated to reflect the withdrawal. Withdrawal requests made after the 11th week of classes will be effective as of the following semester in which the form is submitted. Refunds will be administered according to the Tuition Refund Policy and the amount is contingent upon the date the Registrar's Office receives written notice.

STUDENT INFORMATION

Student Name: _____ BAC ID# _____

Date of Birth: _____ BAC Email: _____@the-bac.edu

Degree Program: _____

Are you an International Student (please circle) Y* N
**International students are required to meet with the International student advisor prior to submitting this form.*

Semester/Year of Withdrawal: _____ Last date you attended classes: _____

REASON(S) FOR WITHDRAWING FROM THE BAC

Educational Financial Work Related Personal Transfer Other | Please explain reason(s) below:

By signing below, I confirm that I have read and understood the terms of the Withdrawal Policy at Boston Architectural College as stated in the BAC Catalog and that I am responsible for any financial obligations to the school.

Student Signature _____ **Date** _____

International Student Advisor: _____ **Date:** _____

Office Use Only:

Rec. Date:	Reg Signature:	Bursar Signature:	F.A. Signature
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