

ADD/DROP REQUEST

Changes to a student's academic schedule may only be requested during the published Add/Drop periods. The dates for these periods are published on the BAC's academic calendar.

Completed Add/Drop forms must be received by the Continuing Education by the published deadlines to be processed.

| STUDENT INFORMATION | |
|----------------------------|---------------|
| Student Name: _____ | BAC ID# _____ |
| Date of Birth: _____ | Email: _____ |
| Certificate Program: _____ | |

| ADD COURSE(S) | | | | | |
|----------------------|-----------|---------|--------------|---------|----------|
| Year/Term | Course ID | Section | Course Title | Credits | Day/Time |
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| DROP COURSE(S) | | | | | |
|-----------------------|-----------|---------|--------------|---------|----------|
| Year/Term | Course ID | Section | Course Title | Credits | Day/Time |
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Student Signature: _____ Date: _____

Office Use Only:

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|------------|----------------|-------------------|
| Rec. Date: | Reg Signature: | Bursar Signature: |
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