

Hello,

You are receiving this letter as you have just secured your spot at the Boston Architectural College for the upcoming semester. We are looking forward to welcoming you to the BAC in the heart of Back Bay, Boston!

### **I-20 Process Guidelines**

If you require F1 visa sponsorship, let's move forward with the [international processes](#) required to secure your student visa. First, we need to process your BAC [I-20](#). To begin, please submit the following items to me by email:

1. [Certificate of Finance](#) (COF)
2. Bank Statement(s) or Bank Letter(s) (valid within the past 180 days; any currency is accepted)
3. Copy of your passport

You can find examples of an acceptable bank statement and bank letter for reference within this packet. The financials shown must prove a minimum of the USD amount designated on the first page of the COF and further must:

- State that you or the sponsor is a member of the bank and the account type/number.
  - The BAC accepts liquid accounts, such as a checking or savings account, or accounts where the account holder has immediate access to their funds.
  - The BAC does not accept stock, CDs, term/time deposits, or mortgage accounts.
- State your or your sponsors' current account balance as of that specific date.
- Designate the currency shown.
- Be signed/stamped by a bank representative.

To meet the required amount of finances, you may have more than one sponsor. If you do, please ensure each sponsor submits his or her own Affidavit of Support from the COF (page 3), as well as their own bank statement(s) and/or bank letter(s).

If you have [dependents](#) you are sponsoring on your I-20, please submit a copy of each dependant's passport in addition to the dependent section in the I-20. Please note that the COF will therefore require you to show additional funding.

If your sponsor will be providing financial support from a business account, then you must submit a recent bank statement from the business account, an official bank letter indicating the name of the individual(s) who have signatory power, and an affidavit of support for the individual(s) listed.

### **CDC Vaccination Guidelines for Travel to the United States**

Please be advised that starting on November 8th, 2021 non-U.S. citizen and non-U.S. immigrant air travelers to the United States will be required to be [fully-vaccinated](#) and to provide proof of vaccination status prior to boarding an airplane to fly to the U.S. This, therefore, applies to all incoming F-1 students entering the United States on initial status.

CDC has determined that for purposes of travel to the United States, [vaccines accepted](#) will include FDA approved or authorized and World Health Organization (WHO) emergency use listed (EUL) vaccines.

More information may be found on [whitehouse.gov](#) or [cdc.gov](#); please note that COVID vaccination guidelines are subject to change. Read the information carefully to follow CDC guidelines during your travels to Boston.

If you have any questions, please do not hesitate to reach out to me. Thank you!



**Olga Suchkova**  
**International Admissions Counselor**  
617-585-0278 | [the-bac.edu](#)  
320 Newbury Street | Boston MA 02115

In order to apply for an F-1 visa to study at the BAC, international students must receive the Certificate of Eligibility (I-20) from the BAC upon acceptance to the institution.

To obtain an I-20 form, a **Certification of Finance** must be completed and returned along with other application materials to the Admission Office. The form requires you to specify the amounts and sources of funds accompanied by a certified statement of sufficient financial resources verified by a bank or other financial institution. Verification of financial resources must be in the form of notarized documents of bank statements, scholarship awards, and loan approval.

The financial documentation must adequately cover a minimum of **one year's** amount of academic and living costs (please refer to the Estimate of Expenses list below). After carefully reviewing your financial documentation, the BAC will determine whether we can issue an I-20 for you. **Photocopies and/or scans of bank statements are accepted.**

**Expenses for 2022-2023 Academic Year**

These estimates for expenses are approximate amounts in US dollars and all the expenses could increase annually.

Graduate Tuition	\$22,032
Graduate Health Insurance	\$4,339

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Intent to Register	\$250
International Student Fee	\$300
Program & Activity Resource Fee	\$500
Books	\$1,200
Room and Board	\$16,000
Transportation	\$1,200
Personal (clothing, entertainment, etc.)	\$2,000

**GRADUATE TOTAL** **\$47,821.00**

**Dependents**

If you plan to bring your spouse and/or child to the U.S. as your dependents, you will need to add \$5,675.00 per dependent (regardless of spouse or child) to the amount which you will be required to certify.

Please read and fill out all four pages of this form. The applicant's signature will be required at the end of this form.

**I: PERSONAL INFORMATION**

Applicant's name: \_\_\_\_\_  
Last (Family) First (Given) Middle

Gender:  Male  Female Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_  
MM DD YYYY

Country of Birth: \_\_\_\_\_ Country of Citizenship: \_\_\_\_\_

Foreign Address: \_\_\_\_\_  
\_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

**IMPORTANT:** I would like BAC to send my I-20 Certificate of Eligibility form to: (please check one)  
 My Foreign Address  My Mailing Address

**If you are currently in the U.S.**

Your current visa type: \_\_\_\_\_  
(Please enclose copies of your immigration documents such as I-20, I-94, IAP-66 etc.)

If you are currently studying or have recently studied in the U.S.,

Name of the school: \_\_\_\_\_ Dates attended: \_\_\_\_\_

**II: FAMILY INFORMATION**

If you plan to apply for an F-2 dependent visa for immediate family member(s), please provide us the following information: (Please use separate paper for additional information, if necessary)

Dependents' name: \_\_\_\_\_  
Last (Family) First (Given) Middle

Relationship Birthday (MM/DD/YYYY) Country of Birth Country of Citizenship

**Official Certification of Sources of Funds and Amounts**

**BANK REPRESENTATIVE**

This is to certify that I have read the information furnished by the named applicant on this CERTIFICATION OF FINANCE, that it is a true and accurate statement, and that the funds are available, can be transferred to the United States and will be provided as indicated. (Please apply bank seal below)

Name of Bank: \_\_\_\_\_

Address of Bank: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Name of Bank Official

\_\_\_\_\_  
Amount of Funds (in USD)

Title: \_\_\_\_\_

\_\_\_\_\_  
Signature of Bank Official

\_\_\_\_\_  
Date (MM/DD/YYYY)

**SPONSOR**

**Affidavit of Support**

This is to certify that I have read the information furnished by the named applicant on the CERTIFICATION OF FINANCE, that it is a true and accurate statement, and that the funds are available, can be transferred to the United States and will be provided as indicated for the applicant's study at the Boston Architectural College. Official documentation verifying my financial resources accompanies this affidavit.

\_\_\_\_\_  
Name of Sponsor (print)

\_\_\_\_\_  
Address of Sponsor

\_\_\_\_\_  
Relationship to Applicant

\_\_\_\_\_  
Amount of Funds (in USD)

\_\_\_\_\_  
Signature of Sponsor

\_\_\_\_\_  
Date (MM/DD/YYYY)

**Please answer following questions:**

Does your government currently impose restrictions on exchange and release of funds for study in the U.S.?

Yes                       No

IF YES, describe restrictions:

\_\_\_\_\_

Do you have a source for emergency funds once you arrive in the U.S.?                       Yes                       No

IF YES, name source: \_\_\_\_\_

Amount available \$: \_\_\_\_\_

Do you plan to remain in the U.S. during the summer?                       Yes                       No

If remaining in the U.S., do you plan to attend summer school?                       Yes                       No

What are the sources and amounts of support available to your during the summer?

**SOURCES**

1. \_\_\_\_\_ in USD \_\_\_\_\_

2. \_\_\_\_\_ in USD \_\_\_\_\_

3. \_\_\_\_\_ in USD \_\_\_\_\_

I, \_\_\_\_\_ (print your name) certify that the information on the **CERTIFICATION OF FINANCE** is true, correct and complete. I understand that any misrepresentation may be cause for refusing or revoking admission from the **Boston Architectural College**.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date (MM/DD/YYYY)

# Bank Statement Example

# Your Bank

16 High Street. Anytown, Anyshire YZ99 1XY

Mr John Smith  
5 Any Road  
Randomford  
Anyshire  
YZ985XY

Account name: Mr John Smith  
Account Type: Checking  
Account number: 99988877

Your current account statement:  
1 February to 1 March, 2019

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## Your account summary

Balance at 1 February: £40,000.00

Total money in: £5,474.00

Total money out: £1,395.17

**Balance at 1 March: £44,079.83**

Date	Description	Money out	Money In	Balance
	<b>Balance brought forward</b>			40,000.00
1 February	Card payment - High St Petrol Station	24.50		39,975.50
	Direct debit - Green Mobile Phone Bill	20.00		39,955.50
3 February	Cash Withdrawal - YourBank, Anytown High Street, timed 17:30 31 Jan	30.00		39,925.50
4 February	YourJob BiWeekly Payment		2,575.00	42,500.50
11 February	Direct Deposit - YourBank, Anytown High Street, timed 17:30 31 Jan		300.00	42,800.50
16 February	Cash Withdrawal - RandomBank, Randomford, timed 9.52 14 Feb	50.00		42,750.50
17 February	Card payment - High St Petrol Station	40.00		42,710.50
	Direct Debit - Home Insurance	78.34		42,632.16
18 February	YourJob BiWeekly Payment		2,575.00	45,207.16
18 February	Randomford's Deli	15.00		45,195.16
24 February	Anytown's Jewelers	150.00		45,042.16
	Direct Deposit		25.00	<b>45,067.16</b>
28 February	Monthly Apartment Rent	987.33		44,079.83
				<b>£44,079.83</b>

Signature



# Bank Letter Example

YourBank Ltd  
16 High Street Anytown Anyshire YZ99 1XY  
Tel: +44 (1) 20 5555 5555  
www.yourbankltd.uk



Re: [YOUR NAME]  
Date: February 21, 2019

This is to certify that [YOUR NAME/SPONSOR] maintains a [ACCOUNT TYPE] account with YourBank Ltd since [DATE ACCOUNT OPENED] with the account number: [ACCOUNT NUMBER].

The balance as on [TODAY'S DATE] is XXXXXX.XX [CURRENCY].

Please note that the account is free of any encumbrance and the customer has complete and immediate access to his or her funds.

Yours Sincerely,

YOURBANK Ltd.

A stylized, cursive signature in black ink, appearing to read "Signature".

\_\_\_\_ AUTHORIZED SIGNATORY



A stylized, cursive signature in black ink, appearing to read "Signature".