



Technology Services Request Form

Name: _____ Contact # _____

Course/Event Name: _____

320 Newbury 951 Boylston Room # _____

I would like to borrow the following equipment for class use:

Quantity Description

	<input type="checkbox"/> Projector & laptop with the following applications:
	<input type="checkbox"/> Laptop only with the following applications:
	<input type="checkbox"/> Projector only (I will use my own laptop)
	<input type="checkbox"/> Overhead projector/Slide projector
	<input type="checkbox"/> Other (slide advancers, laser pointer, etc...):
	<input type="checkbox"/> Mac users must provide their own adapters

For special software request contact Aidan.Ackerman@the-bac.edu

I would like training on using any of the above in Cascieri Lecture Hall/Beehive

Is this a half or full semester class Half Full

I would like to use this equipment on the following days:

Start Date _____/End Date _____

Start Time _____/End Time _____

Additional comments:

Please note: All equipment must be picked up and returned to the 4th floor Media office by instructors or those designated by the instructor.

Technology Services:
(P) (617)-585-0191
(E) help@the-bac.edu