

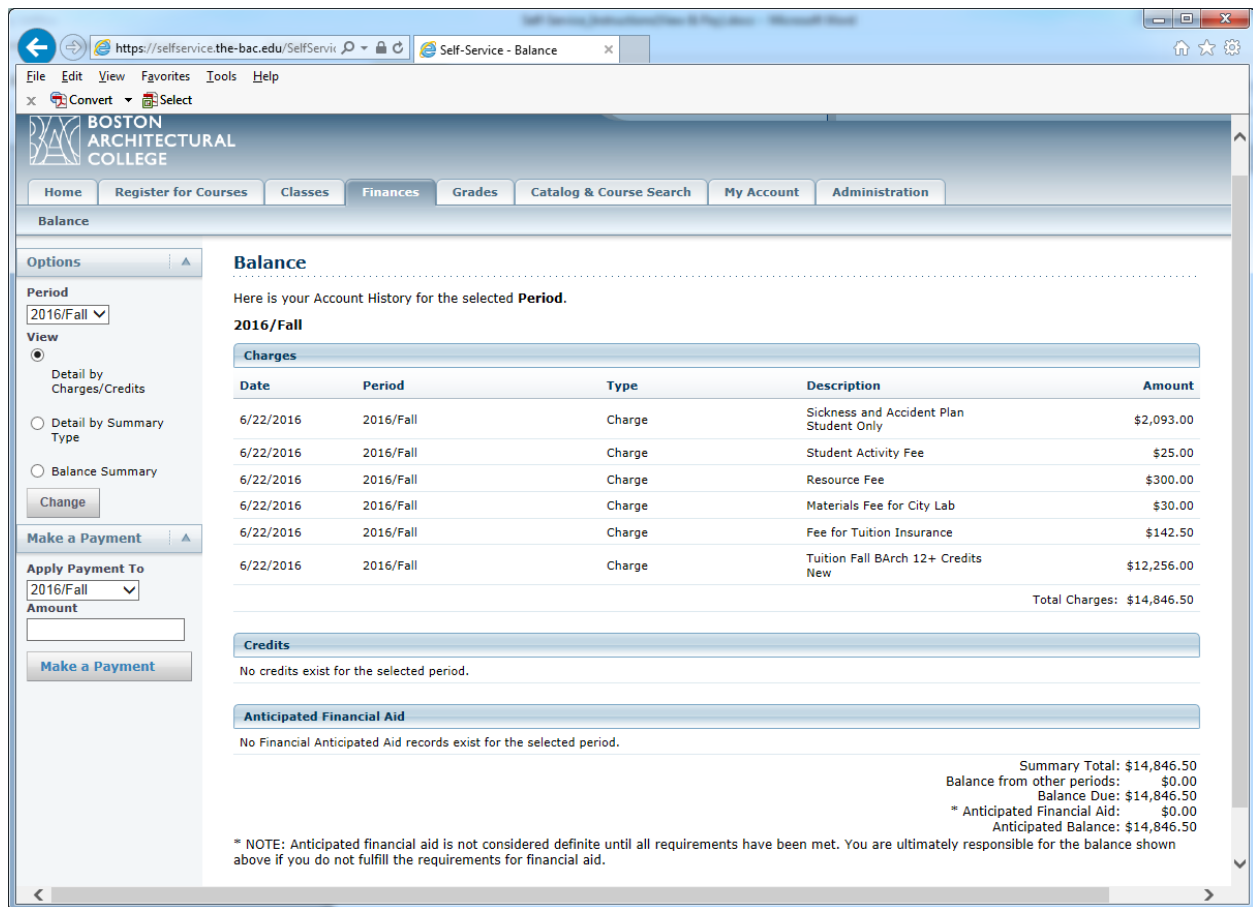
Viewing & Paying Tuition & Fees Online

Log Into Self-Service: <https://selfservice.the-bac.edu>

- Enter Username & Password and click Log In

View Bill

- Click the Finance Tab
- Click Balance in the Top Left Corner (under the Home tab)
- The screen will default to the Balance Summary. For easier understanding select the radio button for Detail by Charges/Credits and click Change



Balance

Here is your Account History for the selected Period.

2016/Fall

Charges

Date	Period	Type	Description	Amount
6/22/2016	2016/Fall	Charge	Sickness and Accident Plan Student Only	\$2,093.00
6/22/2016	2016/Fall	Charge	Student Activity Fee	\$25.00
6/22/2016	2016/Fall	Charge	Resource Fee	\$300.00
6/22/2016	2016/Fall	Charge	Materials Fee for City Lab	\$30.00
6/22/2016	2016/Fall	Charge	Fee for Tuition Insurance	\$142.50
6/22/2016	2016/Fall	Charge	Tuition Fall BArch 12+ Credits New	\$12,256.00
				Total Charges: \$14,846.50

Credits

No credits exist for the selected period.

Anticipated Financial Aid

No Financial Anticipated Aid records exist for the selected period.

Summary Total: \$14,846.50
 Balance from other periods: \$0.00
 Balance Due: \$14,846.50
 * Anticipated Financial Aid: \$0.00
 Anticipated Balance: \$14,846.50

* NOTE: Anticipated financial aid is not considered definite until all requirements have been met. You are ultimately responsible for the balance shown above if you do not fulfill the requirements for financial aid.

Make a Payment

- Enter the amount you wish to pay on the bottom left hand side and click Make a Payment
- You will receive a security warning pop-up, click OK
- Follow the instructions via the Official Payments website where you can make a payment by credit card or bank account.

Notes

- New students are emailed their username and password by Admissions
- If you have trouble logging in please email or call the Help Desk at help@the-bac.edu or 617-585-0191. They will ask for identifying information such as the last 4 digits of your social security number, zip code etc.
- For questions regarding your charges or making a payment please contact the Bursar's Office at bursar@the-bac.edu or 617.585.0115.