

Cares Act  
HEERF Quarterly and Final Reporting  
Student and Institutional Portions

May 2020 to January 2021

## **The Boston Architectural College First-Quarter and Final Report for CARES Act Funding**

Institutions receiving funds under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) must submit a report after the first 30 days and then every 45 days thereafter – now updated to each quarter, answering the below questions. The BAC has now awarded all funds for this to be the final report.

1. An acknowledgement that the institution signed and returned to the Department the Certification and Agreement and the assurance that the institution has used, or intends to use, no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to students.

The Boston Architectural College (BAC) signed and returned the Certification and Agreement for this grant on May 1, 2020. Upon receipt of said grant, the BAC will use no less than 50% of the funds as grants given directly to students.

2. The total amount of funds that the institution will receive or has received from the Department pursuant to the institution's Certification and Agreement [for] Emergency Financial Aid Grants to Students.

The BAC received \$279,755 under Section 18004(a)(1) of the CARES Act, of which \$139,878 must be given directly to students.

3. The total amount of Emergency Financial Aid Grants distributed to students under Section 18004(a)(1) of the CARES Act as of the date of submission (i.e., as of the 30-day Report and every 45 days thereafter).

As of September 31<sup>st</sup>, the BAC has distributed \$139,878 of the grants directly to students.

4. The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 18004(a)(1) of the CARES Act.

The BAC had an estimated 215 students that would be eligible under Title IV to receive CARES Act funding based on Spring 2020 enrollment. For Fall 2020, at the time of final distribution, there were approximately 195 eligible students enrolled.

5. The total number of students who have received an Emergency Financial Aid Grant to students under Section 18004(a)(1) of the CARES Act.

As of September 31<sup>st</sup>, the BAC has distributed funds to 110 students.

6. The method(s) used by the institution to determine which students receive Emergency Financial Aid Grants and how much they would receive under Section 18004(a)(1) of the CARES Act.

In the initial round of distribution, students were instructed to complete a form indicating need in the areas specifically approved for use by this grant. Eligible students were

awarded the amount they requested in these specified areas, as the requests were less than the total amount of funds available. In the next round, students were emailed a form notifying them they were eligible for remaining funds and to submit a completed form if they had need in eligible areas. All requests under \$1,000 were granted in full and students who requested \$1,000 or more were each given \$1,000. Upon that distribution there was a small amount left, such that the remaining was divided among five students providing each with less than \$400.

7. Any instructions, directions, or guidance provided by the institution to students concerning the Emergency Financial Aid Grants.

The BAC initially posted the form online and notified students of its availability. Then, students were sent follow-up emails encouraging them to use the form, as appropriate. As students registered for the Fall 2020 semester, a new email was sent to all eligible students.

# Institutional Portion Quarter 1

## Quarterly Budget and Expenditure Reporting under CARES Act Sections 18004(a)(1) Institutional Portion, 18004(a)(2), and 18004(a)(3), if applicable

Institution Name: Boston Architectural College

Date of Report: May 30,2020

Covering Quarter Ending: May 30,2020

Total Amount of Funds Awarded: Section (a)(1) Institutional Portion: \$139,877 Section (a)(2): \$14,092 Section (a)(3): \$205,986Final Report? 

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Providing additional emergency financial aid grants to students. <sup>1</sup>				The BAC used its own funds to provide additional support to its students.
Providing reimbursements for tuition, housing, room and board, or other fee refunds.				The BAC did not utilize the HEERF funds for Tuition etc, refunds.
Providing tuition discounts.				The BAC utilized its own funds for Pandemic related tuition and fee discounts.
Covering the cost of providing additional technology hardware to students, such as laptops or tablets, or covering the added cost of technology fees.				To Be Provided in Quarter 2 for Summer and Fall Terms
Providing or subsidizing the costs of high-speed internet to students or faculty to transition to an online environment.				The BAC utilized its own funds for additional internet costs to Student and Faculty
Subsidizing off-campus housing costs due to dormitory closures or decisions to limit housing to one student per room; subsidizing housing costs to reduce housing density; paying for hotels or other off-campus housing for students who need to be isolated; paying travel expenses for students who need to leave campus early due to coronavirus infections or campus interruptions.				The BAC does not have housing
Subsidizing food service to reduce density in eating facilities, to provide pre-packaged meals, or to add hours to food service operations to accommodate social distancing.				The BAC does not have food services

<sup>1</sup> To support any element of the cost of attendance (as defined under Section 472 of the Higher Education Act of 1965, as amended (HEA)) per Section 18004(c) of the CARES Act and the [Interim Final Rule](#) published in the *Federal Register* on June 17, 2020 (85 FR 36494). Community Colleges in California, all public institutions in Washington State, and all institutions in Massachusetts have different requirements due to recent U.S. District Court actions. [HEERF litigation updates can be found here.](#)

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Costs related to operating additional class sections to enable social distancing, such as those for hiring more instructors and increasing campus hours of operations.				The BAC is covering any additional costs for hiring more Instructors
Campus safety and operations. <sup>2</sup>	\$ 1,434.82			The BAC purchased additional Facilities related safety fixtures such as clear acrylic dividers signage, enhanced air balancing, etc. to ensure that the facilities were safe during the curated access protocols. Also, additional postage was incurred to send instructional and reference materials to faculty.
Purchasing, leasing, or renting additional instructional equipment and supplies (such as laboratory equipment or computers) to reduce the number of students sharing equipment or supplies during a single class period and to provide time for disinfection between uses.				The BAC will be remote in the Fall 2020
Replacing lost revenue due to reduced enrollment.				The BAC Covered it Lost Revenue due to enrollment decreases.
Replacing lost revenue from non-tuition sources (i.e., cancelled ancillary events; disruption of food service, dorms, childcare or other facilities; cancellation of use of campus venues by other organizations, lost parking revenue, etc.). <sup>3</sup>				The BAC covered its own lost auxiliary revenue
Purchasing faculty and staff training in online instruction; or paying additional funds to staff who are providing training in addition to their regular job responsibilities.				Planned for Summer2020 and Fall 2020
Purchasing, leasing, or renting additional equipment or software to enable distance learning, or upgrading campus wi-fi access or extending open networks to parking lots or public spaces, etc.			\$ 114,245.40	The BAC invested in Software and additional technology to develop the BAC Cloud Canopy which enabled not only the classroom lecture distance

<sup>2</sup> Including costs or expenses related to the disinfecting and cleaning of dorms and other campus facilities, purchases of personal protective equipment (PPE), purchases of cleaning supplies, adding personnel to increase the frequency of cleaning, the reconfiguration of facilities to promote social distancing, etc.

<sup>3</sup> Including continuance of pay (salary and benefits) to workers who would otherwise support the work or activities of ancillary enterprises (e.g., bookstore workers, foodservice workers, venue staff, etc.).

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
				learning but created a virtual/augment reality lab and studio environment for all students.
Other Uses of (a)(1) Institutional Portion funds. <sup>4</sup>				None
Other Uses of (a)(2) or (a)(3) funds, if applicable. <sup>5</sup>				None
<b>Quarterly Expenditures for each Program</b>	<b>\$1,434.82</b>	<b>\$0</b>	<b>\$ 114,245.40</b>	
<b>Total of Quarterly Expenditures</b>	<b>\$115,680.22</b>			

#### Form Instructions

**Completing the Form:** On each form, fill out the institution of higher education (IHE or institution) name, the date of the report, the appropriate quarter the report covers (September 30, December 31, March 31, June 30), the total amount of funds awarded by the Department (including reserve funds if awarded), and check the box if the report is a “final report.” In the chart, an institution must specify the amount of expended CARES Act funds for each funding category: Sections 18004(a)(1) Institutional Portion, 18004(a)(2), and 18004(a)(3), if applicable. Section 18004(a)(2) funds includes CFDA 84.425J (Historically Black Colleges and Universities (HBCUs)), 84.425K (Tribally Controlled Colleges and Universities (TCCUs)), 84.425L (Minority Serving Institutions (MSIs)), 84.425M (Strengthening Institutions Program (SIP)); Section 18004(a)(3) funds are for CFDA 84.425N (Fund for the Improvement of Postsecondary Education (FIPSE) Formula Grant). Each category is deliberately broad and may not capture specific grant program requirements. Explanatory footnotes help clarify certain reporting categories. While some items in the chart are blocked out, please note that the blocking of such items is consistent with Department guidance and FAQs and is not definitive. Provide brief explanatory notes for how funds were expended, including the title and brief description of each project or activity in which funds were expended. Do not include personally identifiable information (PII). Calculate the amount of the Section 18004(a)(1) Institutional Portion (referred to as “(a)(1) institutional” in the chart), Section 18004(a)(2) (referred to as “(a)(2)” in the chart), and Section 18004(a)(3) (referred to as “(a)(3)” in the

<sup>4</sup> Please post additional documentation as appropriate and briefly explain in the “Explanatory Notes” section. Please note that costs for Section 18004(a)(1) Institutional Portion funds may only be used “to cover any costs associated with significant changes to the delivery of instruction due to the coronavirus, so long as such costs do not include payment to contractors for the provision of pre-enrollment recruitment activities; endowments; or capital outlays associated with facilities related to athletics, sectarian instruction, or religious worship.”

<sup>5</sup> Please post additional documentation as appropriate and briefly explain in the “Explanatory Notes” section. Please note that costs for Sections 18004(a)(2) and (a)(3) funds may only be used “to defray expenses, including lost revenue, reimbursement for expenses already incurred, technology costs associated with a transition to distance education, faculty and staff trainings, payroll incurred by institutions of higher education and for grants to students for any component of the student’s cost of attendance (as defined under section 472 of the HEA), including food, housing, course materials, technology, health care, and child care.”

chart) funds in the “Quarterly Expenditures for each Program” row, and the grand total of all three in the “Total of Quarterly Expenditures” row. Round expenditures to the nearest dollar.

**Posting the Form:** This form must be conspicuously posted on the institution’s primary website on the same page the reports of the IHE’s activities as to the emergency financial aid grants to students made with funds from the IHE’s allocation under Section 18004(a)(1) of the CARES Act (Student Aid Portion) are posted. It may be posted in an HTML webpage format or as a link to a PDF. A new separate form must be posted covering each quarterly reporting period (September 30, December 31, March 31, June 30), concluding after either (1) posting the quarterly report ending September 30, 2022 or (2) when an institution has expended and liquidated all (a)(1) Institutional Portion, (a)(2), and (a)(3) funds and checks the “final report” box. IHEs must post this quarterly report form no later than 10 days after the end of each calendar quarter (October 10, January 10, April 10, July 10) apart from the first report, which is due October 30, 2020. For the first report using this form, institutions must provide their cumulative expenditures from the date of their first HEERF award through September 30, 2020. Each quarterly report must be separately maintained on an IHE’s website or in a PDF document linked directly from the IHE’s CARES Act reporting webpage. Reports must be maintained for at least three years after the submission of the final report per 2 CFR § 200.333. Any changes or updates after initial posting must be conspicuously noted after initial posting and the date of the change must be noted in the “Date of Report” line.

### **Paperwork Burden Statement**

According to the Paperwork Reduction Act of 1995 (PRA), no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is 1840-0849. Public reporting burden for this collection of information is estimated to average 2 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Under the PRA, participants are required to respond to this collection to obtain or retain benefit. If you have any comments concerning the accuracy of the time estimate or suggestions for improving this individual collection, or if you have comments or concerns regarding the status of your individual form, application, or survey, please contact: Jack Cox, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202.



# Institutional Portion Quarter 2

**Quarterly Budget and Expenditure Reporting under CARES Act Sections 18004(a)(1) Institutional Portion, 18004(a)(2), and 18004(a)(3), if applicable**

**Institution Name:** Boston Architectural College

**Date of Report:** August 31, 2020

**Covering Quarter Ending:** August 31, 2020

**Total Amount of Funds Awarded:** Section (a)(1) Institutional Portion: \$139,877 Section (a)(2): \$14,092 Section (a)(3): \$205,986

**Final Report?**

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Providing additional emergency financial aid grants to students. <sup>1</sup>	0	0	0	The BAC used its own funds to provide additional support to its students.
Providing reimbursements for tuition, housing, room and board, or other fee refunds.	0	0	0	The BAC did not utilize the HEERF funds for Tuition etc, refunds.
Providing tuition discounts.		0	0	The BAC utilized its own funds for Pandemic related tuition and fee discounts.
Covering the cost of providing additional technology hardware to students, such as laptops or tablets, or covering the added cost of technology fees.	\$21,161.60	0	0	Provided in Quarter 2 for Summer 2020 and Fall 2020 Terms
Providing or subsidizing the costs of high-speed internet to students or faculty to transition to an online environment.	0	0	0	The BAC utilized its own funds for additional internet costs to Student and Faculty
Subsidizing off-campus housing costs due to dormitory closures or decisions to limit housing to one student per room; subsidizing housing costs to reduce housing density; paying for hotels or other off-campus housing for students who need to be isolated; paying travel expenses for students who need to leave campus early due to coronavirus infections or campus interruptions.	0	0	0	The BAC does not have housing
Subsidizing food service to reduce density in eating facilities, to provide pre-packaged meals, or to add hours to food service operations to accommodate social distancing.	0	0	0	The BAC does not have food services

<sup>1</sup> To support any element of the cost of attendance (as defined under Section 472 of the Higher Education Act of 1965, as amended (HEA)) per Section 18004(c) of the CARES Act and the [Interim Final Rule](#) published in the *Federal Register* on June 17, 2020 (85 FR 36494). Community Colleges in California, all public institutions in Washington State, and all institutions in Massachusetts have different requirements due to recent U.S. District Court actions. [HEERF litigation updates can be found here.](#)

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Costs related to operating additional class sections to enable social distancing, such as those for hiring more instructors and increasing campus hours of operations.	0	0	0	The BAC is covering any additional costs for hiring more Instructors
Campus safety and operations. <sup>2</sup>	\$33,103.82	0	0	The BAC purchased additional Facilities related safety fixtures such as clear acrylic dividers signage, enhanced air balancing, etc. to ensure that the facilities were safe during the curated access protocols. Also, additional postage was incurred to send instructional and reference materials to faculty.
Purchasing, leasing, or renting additional instructional equipment and supplies (such as laboratory equipment or computers) to reduce the number of students sharing equipment or supplies during a single class period and to provide time for disinfection between uses.	0	0	0	The BAC will be remote in the Fall 2020
Replacing lost revenue due to reduced enrollment.		0	0	The BAC Covered it Lost Revenue due to enrollment decreases.
Replacing lost revenue from non-tuition sources (i.e., cancelled ancillary events; disruption of food service, dorms, childcare or other facilities; cancellation of use of campus venues by other organizations, lost parking revenue, etc.). <sup>3</sup>		0	0	The BAC covered its own lost auxiliary revenue
Purchasing faculty and staff training in online instruction; or paying additional funds to staff who are providing training in addition to their regular job responsibilities.	\$4,500	0	0	Initial Training for Faculty to Design Quality Distance Learning Programs
Purchasing, leasing, or renting additional equipment or software to enable distance learning, or upgrading campus wi-fi access or extending open networks to parking lots or public spaces, etc.	0	\$ 14,092.00	\$ 75,173.50	The BAC invested in Software and additional technology to develop the BAC Cloud Canopy which enabled not only the classroom lecture distance

<sup>2</sup> Including costs or expenses related to the disinfecting and cleaning of dorms and other campus facilities, purchases of personal protective equipment (PPE), purchases of cleaning supplies, adding personnel to increase the frequency of cleaning, the reconfiguration of facilities to promote social distancing, etc.

<sup>3</sup> Including continuance of pay (salary and benefits) to workers who would otherwise support the work or activities of ancillary enterprises (e.g., bookstore workers, foodservice workers, venue staff, etc.).

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
				learning but created a virtual/augment reality lab and studio environment for all students.
Other Uses of (a)(1) Institutional Portion funds. <sup>4</sup>	0			None
Other Uses of (a)(2) or (a)(3) funds, if applicable. <sup>5</sup>		0	0	None
<b>Quarterly Expenditures for each Program</b>	<b>\$58,765.42</b>	<b>\$14,092</b>	<b>\$75,173.50</b>	
<b>Total of Quarterly Expenditures</b>	<b>\$148,030.92</b>			

#### Form Instructions

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<sup>4</sup> Please post additional documentation as appropriate and briefly explain in the “Explanatory Notes” section. Please note that costs for Section 18004(a)(1) Institutional Portion funds may only be used “to cover any costs associated with significant changes to the delivery of instruction due to the coronavirus, so long as such costs do not include payment to contractors for the provision of pre-enrollment recruitment activities; endowments; or capital outlays associated with facilities related to athletics, sectarian instruction, or religious worship.”

<sup>5</sup> Please post additional documentation as appropriate and briefly explain in the “Explanatory Notes” section. Please note that costs for Sections 18004(a)(2) and (a)(3) funds may only be used “to defray expenses, including lost revenue, reimbursement for expenses already incurred, technology costs associated with a transition to distance education, faculty and staff trainings, payroll incurred by institutions of higher education and for grants to students for any component of the student’s cost of attendance (as defined under section 472 of the HEA), including food, housing, course materials, technology, health care, and child care.”

chart) funds in the “Quarterly Expenditures for each Program” row, and the grand total of all three in the “Total of Quarterly Expenditures” row. Round expenditures to the nearest dollar.

**Posting the Form:** This form must be conspicuously posted on the institution’s primary website on the same page the reports of the IHE’s activities as to the emergency financial aid grants to students made with funds from the IHE’s allocation under Section 18004(a)(1) of the CARES Act (Student Aid Portion) are posted. It may be posted in an HTML webpage format or as a link to a PDF. A new separate form must be posted covering each quarterly reporting period (September 30, December 31, March 31, June 30), concluding after either (1) posting the quarterly report ending September 30, 2022 or (2) when an institution has expended and liquidated all (a)(1) Institutional Portion, (a)(2), and (a)(3) funds and checks the “final report” box. IHEs must post this quarterly report form no later than 10 days after the end of each calendar quarter (October 10, January 10, April 10, July 10) apart from the first report, which is due October 30, 2020. For the first report using this form, institutions must provide their cumulative expenditures from the date of their first HEERF award through September 30, 2020. Each quarterly report must be separately maintained on an IHE’s website or in a PDF document linked directly from the IHE’s CARES Act reporting webpage. Reports must be maintained for at least three years after the submission of the final report per 2 CFR § 200.333. Any changes or updates after initial posting must be conspicuously noted after initial posting and the date of the change must be noted in the “Date of Report” line.

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# Institutional Portion Quarter 3

## Quarterly Budget and Expenditure Reporting under CARES Act Sections 18004(a)(1) Institutional Portion, 18004(a)(2), and 18004(a)(3), if applicable

Institution Name: Boston Architectural College

Date of Report: November 30, 2020

Covering Quarter Ending: November 30, 2020

**Total Amount of Funds Awarded:** Section (a)(1) Institutional Portion: \$67,940.36      Section (a)(2): \$0      Section (a)(3): \$16,163.61      **Final Report?**

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Providing additional emergency financial aid grants to students. <sup>1</sup>	0	0	0	The BAC used its own funds to provide additional support to its students.
Providing reimbursements for tuition, housing, room and board, or other fee refunds.	0	0	0	The BAC did not utilize the HEERF funds for Tuition etc, refunds.
Providing tuition discounts.		0	0	The BAC utilized its own funds for Pandemic related tuition and fee discounts.
Covering the cost of providing additional technology hardware to students, such as laptops or tablets, or covering the added cost of technology fees.	0	0	0	Provided previous Quarter 2 for Summer 2020 and Fall 2020 Terms
Providing or subsidizing the costs of high-speed internet to students or faculty to transition to an online environment.	0	0	0	The BAC utilized its own funds for additional internet costs to Student and Faculty
Subsidizing off-campus housing costs due to dormitory closures or decisions to limit housing to one student per room; subsidizing housing costs to reduce housing density; paying for hotels or other off-campus housing for students who need to be isolated; paying travel expenses for students who need to leave campus early due to coronavirus infections or campus interruptions.	0	0	0	The BAC does not have housing
Subsidizing food service to reduce density in eating facilities, to provide pre-packaged meals, or to add hours to food service operations to accommodate social distancing.	0	0	0	The BAC does not have food services
Costs related to operating additional class sections to enable social distancing, such as those for hiring more instructors and increasing campus hours of operations.	0	0	0	The BAC is covering any additional costs for hiring more Instructors

<sup>1</sup> To support any element of the cost of attendance (as defined under Section 472 of the Higher Education Act of 1965, as amended (HEA)) per Section 18004(c) of the CARES Act and the [Interim Final Rule](#) published in the *Federal Register* on June 17, 2020 (85 FR 36494). Community Colleges in California, all public institutions in Washington State, and all institutions in Massachusetts have different requirements due to recent U.S. District Court actions. [HEERF litigation updates can be found here.](#)

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Campus safety and operations. <sup>2</sup>	\$30,563.36	0	0	The BAC purchased additional Facilities related safety fixtures such as clear acrylic dividers signage, enhanced air balancing, etc. to ensure that the facilities were safe during the curated access protocols. Also, additional postage was incurred to send instructional and reference materials to faculty.
Purchasing, leasing, or renting additional instructional equipment and supplies (such as laboratory equipment or computers) to reduce the number of students sharing equipment or supplies during a single class period and to provide time for disinfection between uses.	0	0	0	The BAC will be remote in the Fall 2020
Replacing lost revenue due to reduced enrollment.		0	0	The BAC Covered it Lost Revenue due to enrollment decreases.
Replacing lost revenue from non-tuition sources (i.e., cancelled ancillary events; disruption of food service, dorms, childcare or other facilities; cancellation of use of campus venues by other organizations, lost parking revenue, etc.). <sup>3</sup>		0	0	The BAC covered its own lost auxiliary revenue
Purchasing faculty and staff training in online instruction; or paying additional funds to staff who are providing training in addition to their regular job responsibilities.	\$25,417.00	0	0	Ongoing Training for Faculty to Design Quality Distance Learning Programs
Purchasing, leasing, or renting additional equipment or software to enable distance learning, or upgrading campus wi-fi access or extending open networks to parking lots or public spaces, etc.	\$11,960		\$16,163.61	The BAC invested in Software and additional technology to develop the BAC Cloud Canopy which enabled not only the classroom lecture distance learning but created a virtual/augment reality lab and studio environment for all students.

<sup>2</sup> Including costs or expenses related to the disinfecting and cleaning of dorms and other campus facilities, purchases of personal protective equipment (PPE), purchases of cleaning supplies, adding personnel to increase the frequency of cleaning, the reconfiguration of facilities to promote social distancing, etc.

<sup>3</sup> Including continuance of pay (salary and benefits) to workers who would otherwise support the work or activities of ancillary enterprises (e.g., bookstore workers, foodservice workers, venue staff, etc.).



Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Other Uses of (a)(1) Institutional Portion funds. <sup>4</sup>	0			None
Other Uses of (a)(2) or (a)(3) funds, if applicable. <sup>5</sup>		0	0	None
<b>Quarterly Expenditures for each Program</b>	<b>\$67,940.36</b>	<b>0</b>	<b>\$16,163.61</b>	
<b>Total of Quarterly Expenditures</b>	<b>\$84,103.97</b>			

### Form Instructions

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<sup>4</sup> Please post additional documentation as appropriate and briefly explain in the “Explanatory Notes” section. Please note that costs for Section 18004(a)(1) Institutional Portion funds may only be used “to cover any costs associated with significant changes to the delivery of instruction due to the coronavirus, so long as such costs do not include payment to contractors for the provision of pre-enrollment recruitment activities; endowments; or capital outlays associated with facilities related to athletics, sectarian instruction, or religious worship.”

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### **Paperwork Burden Statement**

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# Institutional Portion Quarter 4 and Final

## Quarterly Budget and Expenditure Reporting under CARES Act Sections 18004(a)(1) Institutional Portion, 18004(a)(2), and 18004(a)(3), if applicable

Institution Name: Boston Architectural College

Date of Report: February 1, 2021

Covering Quarter Ending: December 2020 to January 31, 2021

**Total Amount of Funds Awarded:** Section (a)(1) Institutional Portion: \$11,736.40 Section (a)(2): \$0 Section (a)(3): \$403.49 **Final Report?**

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Providing additional emergency financial aid grants to students. <sup>1</sup>	0	0	0	The BAC used its own funds to provide additional support to its students.
Providing reimbursements for tuition, housing, room and board, or other fee refunds.	0	0	0	The BAC did not utilize the HEERF funds for Tuition etc, refunds.
Providing tuition discounts.		0	0	The BAC utilized its own funds for Pandemic related tuition and fee discounts.
Covering the cost of providing additional technology hardware to students, such as laptops or tablets, or covering the added cost of technology fees.	0	0	0	Provided previous in Quarter 2 for Summer 2020 and Fall 2020 Terms. Some Students Still Using for Spring 2021 Term
Providing or subsidizing the costs of high-speed internet to students or faculty to transition to an online environment.	0	0	0	The BAC utilized its own funds for additional internet costs to Student and Faculty
Subsidizing off-campus housing costs due to dormitory closures or decisions to limit housing to one student per room; subsidizing housing costs to reduce housing density; paying for hotels or other off-campus housing for students who need to be isolated; paying travel expenses for students who need to leave campus early due to coronavirus infections or campus interruptions.	0	0	0	The BAC does not have housing
Subsidizing food service to reduce density in eating facilities, to provide pre-packaged meals, or to add hours to food service operations to accommodate social distancing.	0	0	0	The BAC does not have food services

<sup>1</sup> To support any element of the cost of attendance (as defined under Section 472 of the Higher Education Act of 1965, as amended (HEA)) per Section 18004(c) of the CARES Act and the [Interim Final Rule](#) published in the *Federal Register* on June 17, 2020 (85 FR 36494). Community Colleges in California, all public institutions in Washington State, and all institutions in Massachusetts have different requirements due to recent U.S. District Court actions. [HEERF litigation updates can be found here.](#)

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Costs related to operating additional class sections to enable social distancing, such as those for hiring more instructors and increasing campus hours of operations.	0	0	0	The BAC is covering any additional costs for hiring more Instructors
Campus safety and operations. <sup>2</sup>	\$5,374.64	0	0	The BAC purchased additional Facilities related safety fixtures such as clear acrylic dividers signage, enhanced air balancing, etc. to ensure that the facilities were safe during the curated access protocols. Also, additional postage was incurred to send instructional and reference materials to faculty. For Spring 2021 Remote Term
Purchasing, leasing, or renting additional instructional equipment and supplies (such as laboratory equipment or computers) to reduce the number of students sharing equipment or supplies during a single class period and to provide time for disinfection between uses.	0	0	0	The BAC will be remote in the Fall 2020
Replacing lost revenue due to reduced enrollment.		0	0	The BAC Covered it Lost Revenue due to enrollment decreases.
Replacing lost revenue from non-tuition sources (i.e., cancelled ancillary events; disruption of food service, dorms, childcare or other facilities; cancellation of use of campus venues by other organizations, lost parking revenue, etc.). <sup>3</sup>		0	0	The BAC covered its own lost auxiliary revenue
Purchasing faculty and staff training in online instruction; or paying additional funds to staff who are providing training in addition to their regular job responsibilities.	\$6,361.76	0	0	Ongoing Training for Faculty to Design Quality Distance Learning Programs
Purchasing, leasing, or renting additional equipment or software to enable distance learning, or upgrading campus wi-fi access or extending open networks to parking lots or public spaces, etc.	0	0	\$403.49	The BAC invested in Software and additional technology to develop the BAC Cloud Canopy which enabled not

<sup>2</sup> Including costs or expenses related to the disinfecting and cleaning of dorms and other campus facilities, purchases of personal protective equipment (PPE), purchases of cleaning supplies, adding personnel to increase the frequency of cleaning, the reconfiguration of facilities to promote social distancing, etc.

<sup>3</sup> Including continuance of pay (salary and benefits) to workers who would otherwise support the work or activities of ancillary enterprises (e.g., bookstore workers, foodservice workers, venue staff, etc.).

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
				only the classroom lecture distance learning but created a virtual/augment reality lab and studio environment for all students.
Other Uses of (a)(1) Institutional Portion funds. <sup>4</sup>	0			None
Other Uses of (a)(2) or (a)(3) funds, if applicable. <sup>5</sup>		0	0	None
<b>Quarterly Expenditures for each Program</b>	<b>\$11,736.40</b>	<b>0</b>	<b>\$403.49</b>	
<b>Total of Quarterly Expenditures</b>	<b>\$12,139.89</b>			

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